



INFO BOOKLET

2021

WELCOME TO PERFECT POINTE' SCHOOL OF DANCE!

Please follow us on socials for highlights, news & updates...

-FACEBOOK (Perfect Pointe' School of Dance Noble Park)

-INSTAGRAM (Perfect Pointe' Noble Park)

TERM DATES

Perfect Pointe' School of Dance operates during the Victoria School Terms.
Classes will NOT operate over Long weekends OR Public Holidays,
unless stated otherwise.

PLEASE NOTE: If a class falls on a Public Holiday, this will still be charged & the class does not run.

Enrolment Day 2021

Monday, 18th January 4:30pm-6:30pm

26 Chandler Rd, Noble Park

*All students must enrol in person unless enrolment has been done online

TERM 1 - 8 Weeks

Monday, 1st February - Friday, 26th March 2021

Family Watching Week: Last week of Term

PUBLIC HOLIDAY MONDAY, 8th MARCH LABOUR DAY-NO CLASSES

TERM 2 - 11 Weeks

Monday, 12th April - Friday, 25th June 2021

No Family week

Preparing for Mid Year Progress Performance, Saturday, 26th June 2021

TERM 3 - 10 Weeks

Monday, 12th July - Friday, 17th September 2021

No Family week

Preparing for Annual Showcase

TERM 4 - 10 Weeks

Monday, 4th October - Friday, 3rd December 2021

Annual Showcase: 11th & 12th December 2021, TBA*

TERM FEES

Perfect Pointe' School of Dance Term Fee's are calculated by the number of weeks per term. Term Fees are to be paid in a full term payment, PRIOR to the Term commencing.

A 5% Discount is available when enrolling in 3 or more classes*

A 10% Discount is available when enrolling in 6 or more classes*

***Fee's MUST be paid BY THE DUE DATE to receive your discount.**

After the due date, discounts will not apply & fee's must be paid within the first week of the Term. A \$5.00 + g.s.t 'late fee' applies every 7 days if your bill is left unpaid.

Term Fees are **Non - Refundable** as the student has enrolled in the class for the term.

There will be **NO** Refunds or Credits for missed classes and **NO** make-up classes will be available.

CLASS FEES

Fairy Ballet (+ Fairy Tap) - \$12.50 (\$20.00) + g.s.t

30 minute class - \$12.50 + g.s.t

45 minute class - \$13.50 + g.s.t

60 minute class - \$14.50 + g.s.t

NEW!!! 75 min PBT Ballet Class (Progressive Ballet Technique) - \$15.50 + g.s.t

30 min *Performance Team - \$11.00 + g.s.t (*Must be enrolled in either JAZZ or BALLET)

30 minute Private Lesson - \$45.00 + g.s.t (can be paid weekly)

G.S.T is charged on top of ALL Goods & Services, including uniforms.

PayPal, Stripe (CC) Cash or Direct Deposit.

Payment can also be made via your

'PARENT PORTAL'

Login details for the portal are emailed to your chosen email address upon enrolment.

Term Invoices have Direct Deposit Details Included.

FEES ARE NON-NEGOTIABLE



DANCE STEP - ASSISTANT TEACHER EDUCATION PROGRAM

What is Dance Step & how does it work?

Is your child interested in a possible career in dance teaching? Maybe they are showing interest in leadership roles at school & want to further that into their dance classes? Dance Step is a student teacher assistant teaching program.

There are currently 4 levels (or Steps) and all students commence at Step One, regardless of their age, as each Step is a pre requisite for the next. The minimum age for enrolment is 10 years.

Students complete 1 x theory lesson per week & are required to assist in a practical lesson once per week at the studio to consolidate the theory learning. Once students complete the theory and practical components, they can be enrolled in Steps Two – Four.

All Dance Step Assistant Teachers MUST enrol in the same 'style' of class as the class they will be assisting in.

Students will learn about:

- Anatomy
- Safe Dance Principles
- Self-Leadership
- Leading small groups
- Planning for Performances
- Behaviour Management
- Teaching Strategies
- Learning styles
- Communication

Students must apply in writing to be considered for the program.

Application Forms are available from the studio or via email.

The 'entry level' cost of the program is \$80.00 +g.s.t

Included is the students Dance Step T-Shirt (uniform) Level 1 Workbook, Name badge & a small gift to welcome them into the program.

Levels 2-4 will incur a cost of \$50 +g.s.t (per level). This contributes to the students new Workbook & Certificate for the previous level, once passed.

DanceStep students are also required to help 'on stage' if required for classes at Mid-Year & our Annual Showcase.

DanceStep is now offered world wide & is simply flourishing!

Come & join the DanceStep family with Perfect Pointe!!!

Mid-Year Progress Performance & Annual Showcase

Perfect Pointe' holds a Mid-Year, 'Progress Performance' at the end of Term 2 as well as an 'Annual Showcase' at the end of Term 4.

The Mid-Year 'Progress Performance' is held 'in-studio' in CLASS UNIFORM with hair & make-up.

The 'Annual Showcase' is a fun time for students to rehearse with their class and teachers, in preparation to perform in front of a live audience in costumes with hair & make-up.

Students also learn about stage make-up, hair and performance skills.

Our Annual Showcase for 2021 will be held at:

River Gum Performing Arts Theatre, Hampton Park

SHOWCASE DATES

Mid-Year Progress Performance-

Saturday June, 26th

Compulsory Studio Rehearsal/s

6th - 9th December 2021 (TBC)

Compulsory Theatre Rehearsal

10th December 2021 (TBC)

Annual Showcase/s

11th & 12th December 2021 (TBC)

*IT IS COMPULSORY FOR STUDENTS TO PERFORM IN BOTH PERFORMANCES

Further info regarding costuming, rehearsal times etc. will be available to families in Term 3.

Annual Performance Fee

There is an Annual Performance Fee per student.

The Annual Performance Fee intends to covers -

- The wearing of Perfect Pointe' costume.

**All costumes remain the property of Perfect Pointe' School of Dance.
No costume is to go home with a student at any time, unless advised.**

There may be some costume extras parents are to purchase

- The cleaning of each costume at the conclusion of the Annual Performance.

The Performance Fee depends on the number of classes a student takes.

The fee starts at \$80.00 _{+g.s.t} for 1 x class, with increments of \$20.00 _{+ g.s.t} each, extra class.

*DanceStep & 'Lead Character' roles are considered an extra class.

The Annual Performance Fee is **Non - Refundable & must be paid before the Showcase in order for your child to perform.**

PLEASE NOTE: AS STATED IN OUR TERMS & CONDITIONS -

ANY EXTRA REHEARSALS, OUTSIDE OF CLASS TIMES,

INCLUDING, BUT NOT LIMITED TO

- STUDIO REHEARSALS & THEATRE REHEARSALS -

ARE CHARGED AT \$10.00 (+ g.s.t)

PER STUDENT, PER REHEARSAL

MOST STUDENTS WILL HAVE:

1 x STUDIO REHEARSAL & 1 x THEATRE REHEARSAL

FOR THE ANNUAL SHOWCASE

Compulsory Class Uniform

‘A Dancer that looks like a Dancer, Feels & Dances like a Dancer’



BALLET, JAZZ, TAP, LYRICAL, CONTEMPORARY,
ACRO, PBT & EXAMS
\$65.00 + G.S.T



JAZZ, LYRICAL, CONTEMPORARY & ACRO
\$75.00 + G.S.T

Perfect Pointe’ has a COMPULSORY set uniform.

UNIFORM POLICY

THE LEOTARD & LEGGINGS PICTURED ABOVE ARE THE 'BASE'
FOR MOST CLASSES.

YOUR CHILD'S UNIFORM IS ALSO USED FOR THEIR 'COSTUME',
AT OUR MID-YEAR, PROGRESS PERFORMANCE.

BALLET, TAP & FAIRY CLASSES HAVE A COUPLE OF EXTRA ITEMS
THAT MUST ALSO BE PURCHASED.

IF YOUR CHILD IS ENROLLING IN A HIP HOP CLASS ONLY, YOU DO
NOT NEED TO PURCHASE A LEOTARD OR LEGGINGS.

HIP HOP HAS A SEPERATE SET.

(BASEBALL STYLE JERSEY & PANTS).

IF YOUR CHILD IS ENROLLING IN **BALLET ONLY**, THEY DO NOT
NEED TO PURCHASE THE LEGGINGS, BUT OUR BALLET SKIRT IS
REQUIRED.

(Please refer to the images below for pricing)

'FAIRY' CLASSES



'FAIRY LEOTARD' - USED IN BOTH BALLET & TAP
\$50.00 + G.S.T



'FAIRY BALLET SKIRT' - PULL ON
\$45.00 + G.S.T



FAIRY - SENIOR 'TAP SKIRT'
\$45.00 + G.S.T



FAIRY BALLET - FULL UNIFORM VIEW

TIGHTS: THEATRICAL PINK

**BALLET SHOES: @ENERGETIKS
FOUNTAIN GATE / MOORABBIN**



FAIRY TAP - FULL UNIFORM VIEW

**TIGHTS: THEATRICAL PINK
+(TAN: ANNUAL SHOWCASE)**

**TAP SHOES: @ENERGETIKS
FOUNTAIN GATE / MOORABBIN**

ALL 'TAP' CLASSES



**TAP SHOES - TAN - SLIP ON BOOT
(ALL CLASSES: FAIRY - SENIOR)
@ENERGETIKS
FOUNTAIN GATE / MOORABBIN**

HIP HOP CLASSES



HIP HOP SHIRT - CROP

\$65.00 + G.S.T

THIS ITEM IS NOT FROM ENERGETIKS- PLEASE ORDER DIRECTLY FROM STUDIO.



HIP HOP SHIRT - FULL LENGTH

\$70.00 + G.S.T

THIS ITEM IS NOT FROM ENERGETIKS- PLEASE ORDER DIRECTLY FROM STUDIO.

CHOICE OF CROP OR FULL SHIRT



HIP HOP PANTS

\$65.00 + G.S.T

@ENERGETIKS

FOUNTAIN GATE / MOORABBIN



**HIP HOP SHOES - BLACK HIGH TOPS
(MID-YEAR PROGRESS PERFORMANCE & ANNUAL
SHOWCASE)**

K-MART / TARGET

\$5.00-\$10.00

***STUDENTS ARE WELCOME TO
WEAR ANY RUNNERS /SNEAKERS**

SHOES

(All shoes are to be purchased from ENERGETIKS ONLY)

JAZZ SHOES



JAZZ SHOES - TAN - SLIP ON
(ALL CLASSES: PRIMARY - SENIOR)
@ENERGETIKS
FOUNTAIN GATE / MOORABBIN

CONTEMPORARY & LYRICAL SHOES



CONTEMPORARY & LYRICAL SHOES - PIVOT 360
TECH FIT (CANVAS)
@ENERGETIKS
FOUNTAIN GATE / MOORABBIN

BALLET SHOES

MUST BE FITTED & PURCHASED @ENERGETIKS AS THIS CHANGES DEPENDING ON THE AGE & LEVEL OF THE STUDENT.

THE STAFF AT ENERGETIKS HAVE ALL ITEMS ON FILE :)

ACROBATICS CLASSES

BARE FEET - NO SHOES

-
- Correct Uniform and shoes **MUST** be worn to class at all times.
 - Hair is to be tied up in a bun for all ballet classes or a pony tail for **ALL other** classes.
 - No jewellery to be worn to class, dangle earrings or necklaces.
 - Small studs are accepted.
 - Do not wear dance shoes outside.
 - Shoes must be changed after class; this will keep shoes clean and in good condition.
 - No chewing gum in class at any time.

For your convenience; all uniform items, shoes, tights & accessories can be found on file at the following store;

[Energetics - Fountain Gate Shopping Centre, Narre Warren](#)

Available for purchase NOW via your [‘Parent Portal’](#)

- MORE TAB - ONLINE SHOP -

PLEASE NOTE: All items must be paid for IN FULL before your order can be placed. All items with our studio logo can only be purchased through our studio.

Sizes will soon be available to try on at the studio. In the meantime, please note your sizes down by visiting a store @Energetiks (Fountain Gate OR Moorabbin).

You can then place your order via your [parent portal](#).

[More ‘optional’ uniform items are available via the online store](#)

PERFECT POINTE' SCHOOL OF DANCE TERMS AND CONDITIONS

Perfect Pointe' School of Dance aims to provide a safe, fun and friendly environment where students can enjoy their dance experience.

Perfect Pointe' School of Dance aims to instil student's confidence, develop co-ordination, fitness and physical skills to fulfil a lifelong love of dance.

Enrolling at Perfect Pointe' School of Dance you hereby agree to the following Terms and Conditions.

ENROLMENT POLICY

- **A \$5 trial lesson** at Perfect Pointe' School of Dance is welcome. (+ g.s.t)
- An Enrolment Form must be completed upon commencement of the class enrolling in.
- The Enrolment Fee (\$25.00 + g.s.t) is to be paid **before** commencing classes.
- The Enrolment Fee covers your child's enrolment registration costs and insurance for 1 year.
- The Enrolment Fee is **non- refundable**.
- Enrolment is valid for one year only.
- A new Enrolment Form must be completed to commence class each new calendar year.
- Students will be allocated to the most suited class level, age and experience.
- Where a class has reached full capacity, students will be placed on a waiting list.
- Please notify the studio of any change of contact information. It is vital to keep our record up to date.
- 2 week's notice is required for withdrawal from any class/s.
- All enrolment details are kept confidential. Your privacy is very important to us.
- If a student is withdrawn from a class once the term has commenced, the full term payment is still due.

ATTENDANCE POLICY

- Parents/ Guardians are to notify Miss.Alysha when their child will be absent from class.
- A text message is appreciated. Communication is very important.
- Where a student is injured, they are still expected to attend their class/s to observe (concert prep only)
- Students who do not attend on a regular basis may be withdrawn from sections of routines, or routines entirely.
- Attendance is expected to be at 100% during Exam and Performance Preparations.
- Students understand that Perfect Pointe' School of Dance is a TEAM working environment who work together towards exams, performances and other events. It is important to attend class every week.
- Students must attend **ALL** compulsory rehearsals.

WITHDRAWAL POLICY

- Where a student no longer wishes to attend classes at Perfect Pointe' School of Dance, a Parent/Guardian are to notify Miss.Alysha IN WRITING.
- There will be **NO refunds or credits** for withdrawal from classes. Classes are invoiced by the term.
- ANY outstanding fee's owed too Perfect Pointe' School of Dance will receive: 3 x email reminders, 3 x emails from Perfect Pointe' School of Dance Management, 3 x text messages & finally 3 x voice calls. If payments remain outstanding, an OFFICIAL LETTER will be mailed to your ADDRESS ON FILE.
- ANY outstanding monies will be referred to a **debt collection agency**.
- **All fee's & charges associated with debt collection will be handed over to 'the client'**.
- **Perfect Pointe' School of Dance takes NO responsibility of ANY charges associated with debt collection.**

STUDENT POLICY

- Students are to be respectful and courteous to their teachers and class mates at ALL times.
- Students are to arrive early for class to be warmed up and prepared.
- If a student is more than 5 minutes late to class they are expected to apologise to their teacher, they will still be able to participate.
- It is compulsory for students to wear their correct Perfect Pointe' School of Dance set uniform to class.
- It is important for students to wear the correct uniform and footwear to prevent injury and follow safe dance practice.
- Uniform requirements are found in the 'Uniform Brochure' available from the studio.
- Hair **MUST** be tied back neatly for class.
- No jewellery is to be worn, with the exception of studs.
- Students are to wait inside the foyer at all times whilst waiting for their class to commence.

PARENT POLICY

- Parents/Guardians are to show respect at all times to students, teachers and perfect Pointe' Families.
- If Parent/Guardians are running late to pick up students they must contact Miss Alysha.
- A Parent/Guardian must come into the hall to collect students .
- **NO** student is to wait or be asked to wait outside the building to be picked up. Once the student leaves the building they are no longer under the care of Perfect Pointe' School of Dance.
- Please keep the noise level to a minimum in the foyer while classes are in progress.
- We Kindly ask for siblings waiting in the foyer to be supervised at all times by their Parent/Guardian.
- Perfect Pointe School of Dance are not responsible for siblings/minors that attended the studio to wait in the foyer.
- Photography or Videography is **STRICTLY PROHIBITED**. Please see Photography and Videography Policy.
- Parents/Guardians are not permitted in the studio while class is in progress, unless invited in by a member of staff.
- Parents/Guardians are under no circumstances permitted to interfere with Teacher's Choreography or communicate with students from the door or window while class is in progress.
- It is the responsibility of at least one Parent/Guardian to read newsletters, emails and DANCE STUDIO PRO APP updates to keep informed.
- Parents/Guardians are encouraged to LIKE our Facebook and Instagram pages for extra communication and photo opportunities.
- All important dates for the calendar year are listed in the 'Information Booklet'.
- As a Parent/Guardian you understand that Perfect Pointe' School of Dance promotes fun, fitness, safe dance practice and the passion to dance in an encouraged, supportive and happy environment.'
- As a parent/Guardian you are expected to have read and understood the Terms and Conditions and have acknowledged understanding when signing the Enrolment Form of the student prior to commencing class.

BULLYING POLICY

- **Bullying-** Perfect Pointe' School of Dance has a **ZERO** tolerance for bullying of any kind. Perfect Pointe' School of Dance will act on any reported or witnessed incident.

STUDIO LOYALTY, COMMITMENT & COURTESY POLICY

- It is a conflict of interest to attend more than one studio. It is expected that students show 100% loyalty to their studio, teachers and fellow classmates.
- Students must obtain **written permission** to participate in external dance, tumbling classes and competitions.
- Where students are given written permission to attend external classes, the Parent/Guardian must ensure the students are available to fulfil all of Perfect Pointe' School of Dance commitments.

HEALTH & SAFETY POLICY

- Perfect Pointe' School of Dance maintains a safe and positive dance environment.
- It is the student's responsibility to ensure they follow safe dance practice instructions by their dance teacher at all times to avoid injury.
- It is the responsibility of the student or parent to notify teachers in the event of an injury during or prior to class.
- Students are to bring their own water bottle to class.
- Where temperatures are 35 degrees and over, classes will not operate. Notification will be given.
- Behaviour from students, parents or visitors that may cause an unsafe environment will not be tolerated.
- All staff and Volunteers are required to hold a valid Working With Children Check.
- Perfect Pointe' School of Dance take every precaution to ensure the health and safety of its students whilst in their care.

ALLERGY / FOOD POLICY

- Perfect Pointe' School of Dance has a **NO NUT POLICY**. Many students have allergies to nuts so keep them out of the school.

HALL POLICY

- Please keep the foyer clean and tidy. Pick up your rubbish when leaving. Put chairs away where they are stored.
- Smoking is **STRICTLY PROHIBITED** on the premises and with 5 metres from the front gate/entrance.

PHYSICAL CONTACT POLICY

- Physical contact between a teacher and student may be required to demonstrate, correct or assist with dance or tumbling classes.
- In the event of an injury, physical contact between staff, students or visitors of Perfect Pointe' School of Dance must be reported immediately.

BEHAVIOUR / CONDUCT POLICY

- Negative communication/fraternising between parents and/or students will not be tolerated by Perfect Pointe' School of Dance.
- Perfect Pointe' School of Dance does not tolerate swearing, indecent or disrespectful language, defamatory comments or indecent or disrespectful conduct from students, parents/guardians, family members or visitors.
- Should a Parent/Guardian violate the Terms and Conditions or Bullying Policy, engage in behaviours or practices that are deemed to be inappropriate or unsafe, Perfect Pointe' School of Dance reserve the right to immediately terminate, without further notice, the services and to the extent, permitted by law, no refunds will be given.

PHOTOGRAPHY & VIDEOGRAPHY - SOCIAL MEDIA POLICY

- Students/Parents/Guardians are not permitted to video or photograph classes, students or staff at any time, unless given permission by Perfect Pointe' School of Dance and the Parent/Guardian of the other students.
- While photographing or videoing your child's class with permission from Perfect Pointe' School of Dance, you are to focus only on your child.
- Parents/Guardians must be mindful and respect the privacy of the students and families at Perfect Pointe' School of Dance.
- Photography and Videography taken at Perfect Pointe' School of Dance must **NOT** be used in any form or way for the public to view without the permission from Perfect Pointe School of Dance and the parent/guardian of the other students.
- Mid-Year and Annual Performance Showcase- Photography and Videography is **STRICTLY PROHIBITED**.
- Outlined in Perfect Pointe' School of Dance Enrolment Form - Enrolling at Perfect Pointe' School of Dance a Parent/Guardian signature is given to accept the photography/videography taken by Perfect Pointe' School of Dance will be used for promotional purposes only, including website and social media platforms. All photography/videography remain the intellectual property of Perfect Pointe' School of Dance and will **NOT** be shared or sold to any other party.
- A compulsory professional photography session with 'National Photography' is held for students to have photographs taken in their costumes. A small sitting fee of **\$22.00** + g.s.t is charged prior to the date. This is a compulsory payment & is to be paid whether the student attends or not.

LOSS & DAMAGE POLICY

- Perfect Pointe' School of Dance is **NOT** liable for any lost, stolen or damaged property.
- It is the Parent/Guardian responsibility to name the students personal belongings.
- Named items will be returned to the student they belong to.

SDA EXAMINATION POLICY

- Examinations are taught under the State Dance Association Australian Syllabus for Classical Ballet. Students are encouraged to take examinations at the teacher's discretion.
- Examinations allow students to move through the syllabus gaining knowledge, dance skills and furthering their technique as well as receiving a certificate and medal.
- **Students wishing to take part in examinations MUST enrol in the appropriate age level, Ballet Class & PBT class (Progressive Ballet Technique)**
- Miss.Alysha will have the final decision who sits their official exams.

Further information regarding the State Dance Association Australia can be found at www.statedanceassociation.com.au/

TERM FEES & ANNUAL SHOWCASE FEE POLICY

- Term fee's are **NON REFUNDABLE** as the student has enrolled in the class for the term.
- **A 5% Discount is available when a student enrolls in 3 or more classes.**
- **A 10% Discount is available when a student enrolls in 6 or more classes.**
- Term Fee Discounts only apply when full term payment is made within the given timeframe.
- Discounts do not apply for weekly, fortnightly or any instalments.
- Term Fee's paid in instalments must still be paid when the student is absent from class.
- Deductions on term fee payments are **NOT** made for students absence.
- There will be **NO** refunds or credits for missed classes and **NO** make-up classes except where the said class is cancelled by Perfect Pointe' School of Dance.
- A **\$5 late fee** + g.s.t will be added to your account, 7 days after the due date if the balance is not paid within the timeframe specified on the invoice. This will be a **weekly, reoccurring payment**, until the invoice has been paid. (E.g. If you pay your invoice, 1 month after it's due date, you will be held liable to pay \$20 in late fee's, on top of what is owed on the invoice)
- The Annual Performance Fee is paid by the number of classes students are enrolled in.
- This Annual Performance Fee starts at \$80 + g.s.t
- The Annual Performance Fee covers the wearing of costumes & the cleaning of costumes at the conclusion of the Annual Performance.
- All costumes remain in the hands of Perfect Pointe' School of Dance and do not go home with students at any time unless stated by Miss.Alysha
- The Annual Performance Fee is **NON REFUNDABLE.**
- For some class routines, students may be asked to provide their own top, pants or leotard.
- A compulsory professional photography session with National Photography is held for students to have photographs taken in their costumes. A small sitting fee is charged prior to the date.
- **Any EXTRA rehearsals (studio rehearsal/theatre rehearsal etc) will in-cure a cost of \$10.00 per student, per rehearsal.** (+g.s.t)
- Tickets for the Mid-Year and Annual Performance Showcase are sold through trybooking.com.

DISCLAIMER

All dance classes can involve the risk of personal injury. Perfect Pointe' School of Dance takes all reasonable care in the conduct of its classes, it accepts no responsibility for injury or loss caused during classes or whilst students are at or near the dance school.

You are responsible for ensuring that you are physically & medically fit for the class and during the class you must take care of your own personal safety at all times.

PERFECT POINTE' SCHOOL OF DANCE CONTACT DETAILS & STUDIO LOCATION

PRINCIPAL: ALYSHA HARRISON

MOBILE: 0450 022 406

E-MAIL: enquiries@perfectpointedance.com.au

WEBSITE: www.perfectpointedance.com.au

STUDIO ADDRESS / NOBLE PARK STUDIO:
26 CHANDLER RD, NOBLE PARK 3174